

Sentry Doors Annual Maintenance

Contractor Guide



Annual Maintenance Checklist

The risk assessment and the amount of traffic the door is subject to will determine the frequency of maintenance checks. As with all joinery, an inspection should be carried out at least annually and any remedial work should be carried out accordingly. The below represents a guideline only - All checks should be carried out in accordance with your maintenance schedule. Please refer to individual component guides for more information

	Ensure gaps around the door leaf are no more than 3mm all the way around
	Hinges and Locking Mechanisms should be lightly lubricated annually with a light penetrating oil
	Doors should be cleaned down per annum using a Ph neutral, none abrasive detergent and a soft cloth
	Glass products must be properly cleaned during both construction activities and as part of routine maintenance in order to maintain visual and aesthetic clarity. Refer to glazing cleaning guidance
	All draught and weather seals must be checked regularly and kept free from debris. Note: the additional smoke seals must be inspected at more frequent intervals with any issues addressed immediately
	Care should be taken to follow the recommendations for further coatings, maintenance and inspections from the paint or stain manufacturers (details of which can be found in the Maintenance of Woodfinishes guide)
	Regularly clean and lubricate the locking mechanism and associated components. This can be done by using a light machine oil or silicon spray via the hook, dead bolt and latch apertures, at least twice a year or as the local environment requires.
	Regularly clean and check hinges - It is recommended that externally fitted Stainless Steel products are cleaned every three months to ensure the surface finish remains at its optimum and to give the product many years of trouble free service.